



# Canadian Society of Plastic Surgeons Société Canadienne des Chirugiens Plasticiens

**77<sup>e</sup> Réunion Annuelle**  
**Du 18 au 22 juin 2024**  
***Hôtel Marriott Harbourfront, Halifax, N-É***

**KIOSQUES : 30 kiosques** mesurant 8' profondeur x 10' largeur.

**TARIF** (comprend 2 représentants par kiosque) :

1<sup>er</sup> Kiosque : \$3,000.00 + TVH (15%)

Kiosque additionnel : \$2,800.00 + TVH (15%)

## **COMPRIS DANS L'INSCRIPTION:**

- 1) **2 représentants par kiosque;**
- 2) le kiosque avec rideaux, une table avec nappe et jupe, deux chaises;
- 3) la participation de tous vos représentants à la réception de bienvenue du mercredi soir;
- 4) deux billets gratuits pour la soirée du jeudi;
- 5) les pauses café, petits déjeuners continentaux et déjeuners les jeudi et vendredi matin servis dans la salle des exposants;
- 6) le nom de votre société dans le programme de la réunion annuelle;
- 7) participation aux sessions scientifiques en tant qu'observateur (selon la disponibilité des places)

**REPRÉSENTANTS ADDITIONNELS :** Cdn\$325.00 par personne + TVH (15%)

Ces frais comprennent :

- 1) le billet gratuit pour la réception de bienvenue
- 2) les pauses café, petits déjeuners et déjeuners des jeudi et vendredi servis dans la salle des exposants.
- 3) participation aux sessions scientifiques en tant qu'observateur (selon la disponibilité des places)

Les billets pour la soirée de jeudi seront en vente sur place et avant la réunion.

## **HORAIRE DES EXPOSANTS :**

**L'installation :** mercredi le 19 juin à compter de 13 heures.

**Les heures d'exposition :** 7h00 à 14h00, jeudi, le 20 juin et vendredi, le 21 juin.

**Le démontage :** vendredi, le 21 juin à partir de 14 heures.

## **SYMPOSIA ET TABLES RONDES**

Tout exposant désireux d'offrir des tables rondes, symposia ou autres activités scientifiques conjointement avec la réunion annuelle de la SCCP est invité à communiquer avec la Société (Karyn Wagner) avant d'organiser son programme.

## **ACTIVITÉS SOCIALES**

Nous demandons aux exposants de ne pas organiser des activités sociales en même temps que celles offertes par la SCCP. En cas de doute, merci de communiquer avec la Société (Karyn Wagner).

**POUR RENSEIGNEMENTS SUPPLÉMENTAIRES :** Mme Karyn Wagner, Directrice exécutive, SCCP  
514-843-5415; csps\_sccp@bellnet.ca





# Canadian Society of Plastic Surgeons Société Canadienne des Chirugiens Plasticiens

Annual Meeting - June 18-22, 2024, Halifax, NS  
Réunion Annuelle - 18 au 22 juin 2024, Halifax, N-É

## EXHIBITOR RULES AND REGULATIONS

In administering the trade show portion of the conference, the Canadian Society of Plastic Surgeons adheres to the Rx&D Code of Conduct and applies it to all exhibitors unless expressly exempted. In particular, please note the following:

### Rx&D Code of Conduct (excerpts <sup>1</sup>)

*16.2.1 For the purpose of this Code, a Clinical Evaluation Package (or CEP) is: a package containing a limited quantity of a pharmaceutical product sufficient to evaluate clinical response, distributed to authorized Health Care Professionals through different methods of distribution, free of charge, for patient treatment.*

*16.3.4 Giving out CEPs at convention/clinic displays, business meeting and event or at learning programs is prohibited.*

*11.2.1 At least one qualified representative of the Member must be on site during congress hours.*

*11.2.2 Promotional and educational material available at the display must be consistent with the approved product monograph(s). Reprints of scientific and medical papers may be distributed at the display, provided they are reprinted verbatim, and are not presented in a manner which differs in any way from the approved product monograph(s).*

*15.1.2 Members may distribute acceptable service-oriented items to Stakeholders. Reasonable service-oriented items are defined as items whose primary goal is to enhance the Health Care professional understanding of a condition or its treatment or Stakeholders to better perform their professional activities. Items intended for distribution to patients via a Health Care Professional must be useful as aids to patients' understanding of, or adaptation to, their condition(s) or for encouraging adherence with recommended therapy. Such items may bear the corporate name and logo of the Member Company, but must not bear the name of any product.<sup>2</sup>*

<sup>1</sup> Excerpt from the RX&D Code of Conduct (Revised July 2016)  
<http://www.canadapharma.org/commitment-to-ethics-with-healthcare-professionals/code-of-ethical-practices>

<sup>2</sup> See CODE OF CONDUCT, P 35 for some examples of SOIs that have been consistently ruled by the Industry Practices Review Committee (IPRC) to be in contravention of the Code. These include items such as pens, post-it notes, notepads, mouse pads...

Exhibitors agree to abide by the conditions published in this

prospectus. Exhibitors further accept responsibility for informing their employees, suppliers or agents, and temporary staff, involved with their exhibit activities of these conditions and agree that their employees, suppliers or agents, and temporary staff will abide by these conditions.

### 1. **BOOTH FEES** (not including 15% HST)

**First 8' x 10' @ \$3,000.00**  
**Additional 8' x 10' @ Cdn\$2,800.00**

**Additional representative**  
\$325.00 (basic reg. fee includes 2 per booth).

This fee includes: 1) **Attendance for 2 representatives per booth**; 2) Wednesday evening's Welcoming Reception for all of your representatives; 3) two tickets per booth for Thursday evening Fun Night; 4) coffee breaks, breakfast and lunch on Thursday and Friday served in the Exhibit Hall, 5) curtained booth structure, 6) skirted table, 7) two chairs, 8) company listed in the meeting program, 9) observer attendance at the Scientific Sessions (as space permits).

There will be a charge of Cdn\$325.00 (plus 15% HST) for each additional representative beyond the two per booth included in the basic registration fee. This charge will include benefits as described with the exception of the Fun Night ticket. Fun Night tickets will be available for purchase.

2. No booth allocation will be guaranteed until PAYMENT IN FULL has been received by the CSPS Secretariat.

3. Cheques are to be made payable to the "Canadian Society of Plastic Surgeons" and sent with a signed registration form to: **CSPS, 803 Laurier Ave. E. #2, Montreal, QC H2J 1G2**

4. In case of cancellation, refunds will be made according to the following schedule:

- Before April 15: 90%  
- April 15 - May 15: 50%  
- After May 15: 0%

### **BOOTH ALLOCATION**

1. Exhibitors are asked to indicate their first, second and third choices of booth location on their application to exhibit at the Conference.

2. Booth allocation will be made on a choice basis, FIRST COME, FIRST SERVED, provided payment in full has been received by the Canadian Society of Plastic Surgeons.

3. In order to establish a reasonable balance between competitive companies throughout the exhibit area, the final decision on allocation of booth spaces will rest with the Local Arrangements Committee, Co-Chairs Drs. Chris Doherty and Sheina Macadam, represented by the CSPA Executive Director, Ms. Karyn Wagner.
4. Approval of the Local Arrangements Committee will be required if any company requests more than two booth spaces. Approval will be on the basis of space availability.

## EXHIBITOR REGISTRATION

1. **Exhibitor registration forms for all attendees must be received by the Society no later than May 15, 2024.**
2. Each registered exhibitor representative must pick up his/her own badge at the Annual Meeting Registration desk.

## GENERAL RULES

1. **Exhibit hours will be:** Thursday, June 20 and Friday, June 21 - 7:00 a.m. to 2:00 p.m.
2. **SET-UP:** Wednesday, June 19 beginning at **1:00 p.m.** Displays must be fully organized by 7:00 a.m. on Thursday, June 20.
3. **TEAR DOWN:** Friday, June 22 at 2:00 p.m..
4. **Booth structures must fit into the stated booth size, please ensure that your booth is of the correct size for the space you have rented. Meeting organizers will not be responsible for fitting an oversized booth into the allotted space.**
5. **Outsized Booths** which obstruct the view of neighboring exhibitors will not be accommodated.
6. **Height** of the back booth wall, whatever the number of booths or their configuration, is limited to 8'. Booths located against a wall may exceed this height with approval of the CSPA Local Arrangements Committee represented by the Society's Executive Director. Maximum height of all booth side walls is 3'. Display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors.
7. Admission to all functions, including exhibit area, will be by badge only.
8. Stick-ons and handouts will not be permitted if they obstruct the information on the delegate's badge.
9. An exhibitor, his employees and guests are not permitted to obstruct or otherwise disrupt the normal function of a fellow exhibitor. Failure to comply could result in suspension of the right to exhibit at future meetings.
10. Contests, lotteries or other draws by individual exhibiting companies will be permitted only with approval of the local arrangements committee represented by the CSPA Executive Director.