



# Canadian Society of Plastic Surgeons Soci t  Canadienne des Chirurgiens Plasticiens

## 74<sup>th</sup> Annual Meeting June 15-19, 2021 *Fairmont Ch teau Whistler, Whistler, B.C.*

**NUMBER OF BOOTHS: 30**  
**DIMENSIONS: 8' deep x 10' wide**

### **PRICING**

(includes 2 representatives per booth):

First booth: Cdn\$2,960.00 + 5% GST  
Each additional: Cdn\$2,760.00 + 5% GST

### **FEE INCLUDES:**

- 1) Attendance at the meeting for **two representatives per booth.**
- 2) invitation for all of your representatives to the **Welcoming reception** held in the Exhibit Hall on Wednesday;
- 3) two complementary tickets per booth for the **Thursday evening Fun Night;**
- 4) curtained booth, skirted table, two chairs;
- 5) coffee breaks, breakfast and lunch on Thursday and Friday served in the Exhibit Hall
- 6) your company's name listed in the meeting program.
- 7) observer attendance at the Scientific Sessions (as space permits)

### **ADDITIONAL REPRESENTATIVES: \$285.00 each + 5% GST**

Fee includes

- 1) Wednesday evening Welcoming Reception held on the Exhibit Hall.
- 2) Buffet Breakfast and Lunch and coffee breaks, served in the Exhibit Hall
- 3) Observer attendance at the Scientific Sessions (as space permits).

Additional tickets for the Thursday evening Fun Night will be available for purchase.

### **EXHIBIT SCHEDULE:**

**Set-up:** Wednesday, June 16<sup>th</sup> 1:00 – 6:00 p.m.

**Exhibit hours:** Thursday, June 17<sup>th</sup> and Friday, June 18<sup>th</sup>, from 7:00 a.m. to 2 p.m.

**Tear down:** Friday, June 18<sup>th</sup> at 2:00 p.m.

### **EXHIBITOR PANELS & SYMPOSIA:**

Exhibitors wishing to offer panels, symposia or other educational activities to be held in addition to the CSPA Scientific Program are requested to contact the Society (Karyn Wagner) prior to scheduling their event.

### **EXHIBITOR SOCIAL EVENTS:**

Exhibitors are asked to refrain from organizing social events that conflict with scheduled CSPA after hours activities. Please consult the Society (Karyn Wagner) if in doubt.

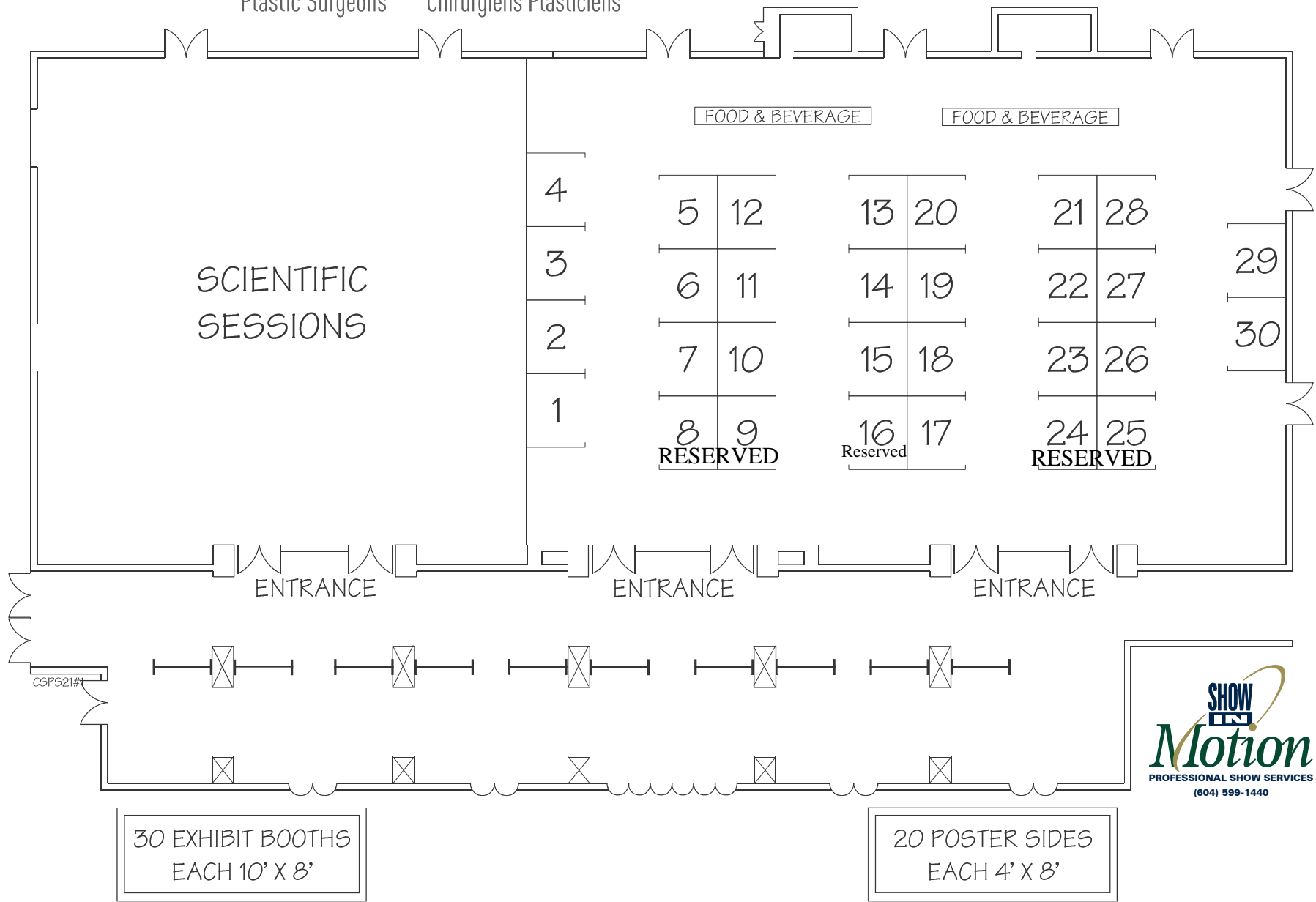
**CONTACT FOR ADDITIONAL INFORMATION:** Ms. Karyn Wagner, Executive Director, CSPA  
514-843-5415; cspa\_sccp@bellnet.ca



Canadian Society of  
Plastic Surgeons

Société Canadienne des  
Chirurgiens Plasticiens

# JUNE 15 - 19, 2021 MCDONALD BALLROOM FAIRMONT CHATEAU WHISTLER





# Canadian Society of Plastic Surgeons Soci t  Canadienne des Chirurgiens Plasticiens

Annual Meeting - June 15-19, 2021, Whistler, BC  
R union Annuelle - 15 au 19 juin 2021, Whistler, C.-B.

## EXHIBITOR RULES AND REGULATIONS

### 1. **BOOTH FEES** (not including 5% GST)

**First 8' x 10' @ \$2,960.00**  
**Additional 8' x 10' @ Cdn\$2,760.00**

**Additional representative**  
\$285.00 (basic reg. fee includes 2 per booth).

This fee includes: 1) **Attendance for 2 representatives per booth**; 2) Wednesday evening's Welcoming Reception for 2 representatives per booth; 3) two tickets per booth for Thursday evening Fun Night; 4) coffee breaks, breakfast and lunch on Thursday and Friday served in Macdonald CDEF, 5) curtained booth structure, 6) skirted table, 7) two chairs, 8) company listed in the meeting program, 9) observer attendance at the Scientific Sessions (as space permits).

There will be a charge of Cdn\$285.00 (plus 5% GST) for each additional representative beyond the two per booth included in the basic registration fee. This charge will include benefits as described with the exception of the Fun Night ticket.

2. No booth allocation will be guaranteed until **PAYMENT IN FULL** has been received by the CSPS Secretariat.
3. Cheques are to be made payable to the "Canadian Society of Plastic Surgeons" and sent with a signed registration form to: **CSPS, CP 60192 Saint-Denis Montreal, QC H2J 4E1**
4. In case of cancellation, refunds will be made according to the following schedule:

- Before April 15: 90%
- April 15 - May 15: 50%
- After May 15: 0%

### **BOOTH ALLOCATION**

1. Exhibitors are asked to indicate their first, second and third choices of booth location on their application to exhibit at the Conference.
2. Booth allocation will be made on a choice basis, **FIRST COME, FIRST SERVED**, provided payment in full has been received by the Canadian Society of Plastic Surgeons.
3. In order to establish a reasonable balance between competitive companies throughout the exhibit area, the final decision on allocation of booth spaces will rest with the Local Arrangements Committee, Co-Chairs Drs. Chris Doherty and Sheina Macadam, represented by the CSPS Executive Director, Ms. Karyn Wagner.
4. Approval of the Local Arrangements Committee will be required if any company requests more than two booth spaces. Approval will be on the basis of space availability.

### EXHIBITOR REGISTRATION

1. **Exhibitor registration forms for all attendees must be received by the Society no later than May 15, 2021.**

2. Each registered exhibitor representative must pick up his/her own badge at the Annual Meeting Registration desk.

### GENERAL RULES

1. **Exhibit hours will be:** Thursday, June 17 and Friday, June 18 - 7:00 a.m. to 2:00 p.m.
2. **SET-UP:** Wednesday, June 16th beginning at **1:00 p.m.** Displays must be fully organized by 7:00 a.m. on Thursday, June 17th.
3. **TEAR DOWN:** Friday, June 18th at 2:00 p.m..
4. **Booth structures must fit into the stated booth size, please ensure that your booth is of the correct size for the space you have rented. Meeting organizers will not be responsible for fitting an oversized booth into the allotted space.**
5. **Outsized Booths** which obstruct the view of neighboring exhibitors will not be accommodated.
6. **Height** of the back booth wall, whatever the number of booths or their configuration, is limited to 8'. Booths located against a wall may exceed this height with approval of the CSPS Local Arrangements Committee represented by the Society's Executive Director. Maximum height of all booth side walls is 3'. Display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors.
7. Admission to all functions, including exhibit area, will be by badge only.
8. Stick-ons and handouts will not be permitted if they obstruct the information on the delegate's badge.
9. An exhibitor, his employees and guests are not permitted to obstruct or otherwise disrupt the normal function of a fellow exhibitor. Failure to comply could result in suspension of the right to exhibit at future meetings.
10. Contests, lotteries or other draws by individual exhibiting companies will be permitted only with approval of the local arrangements committee represented by the CSPS Executive Director.