



Canadian Society of Plastic Surgeons Soci t  Canadienne des Chirurgiens Plasticiens

73rd Annual Meeting
June 25-29, 2019
Delta Hotel, St. John's, Newfoundland

NUMBER OF BOOTHS: 30
DIMENSIONS: 8' deep x 10' wide

PRICING

(includes 2 representatives per booth):

First booth: Cdn\$2,760.00 + HST (15%)

Each additional: Cdn\$2,560.00 + TVH (15%)

FEE INCLUDES:

- 1) Attendance at the meeting for **two representatives per booth**.
- 2) two complimentary tickets per booth for the **Welcoming reception** on Wednesday;
- 3) two complimentary tickets per booth for the **Thursday evening Fun Night**;
- 4) curtained booth, skirted table, two chairs and one 110 V. electric outlet;
- 5) coffee breaks, breakfast and lunch on Thursday and Friday served in the exhibit area.
- 6) your company's name listed in the meeting program.
- 7) observer attendance at the Scientific Sessions (as space permits)

ADDITIONAL REPRESENTATIVES: \$285.00 each + HST (15%)

Fee includes

- 1) Wednesday evening Welcoming Reception
- 2) Buffet Breakfast and Lunch and coffee breaks, served in the Exhibit Hall.
- 3) Observer attendance at the Scientific Sessions (as space permits)

Additional tickets for the Thursday evening Fun Night will be available for purchase.

EXHIBIT SCHEDULE:

Set-up: Wednesday, June 26th 1:00 – 6:00 p.m.

Exhibit hours: Thursday, June 27th and Friday, June 28th, from 7:00 a.m. to 2 p.m.

Tear down: Friday, June 28th at 2:00 p.m.

EXHIBITOR PANELS & SYMPOSIA:

Exhibitors wishing to offer panels, symposia or other educational activities to be held in addition to the CSPS Scientific Program are requested to contact the Society (Karyn Wagner) prior to scheduling their event.

EXHIBITOR SOCIAL EVENTS:

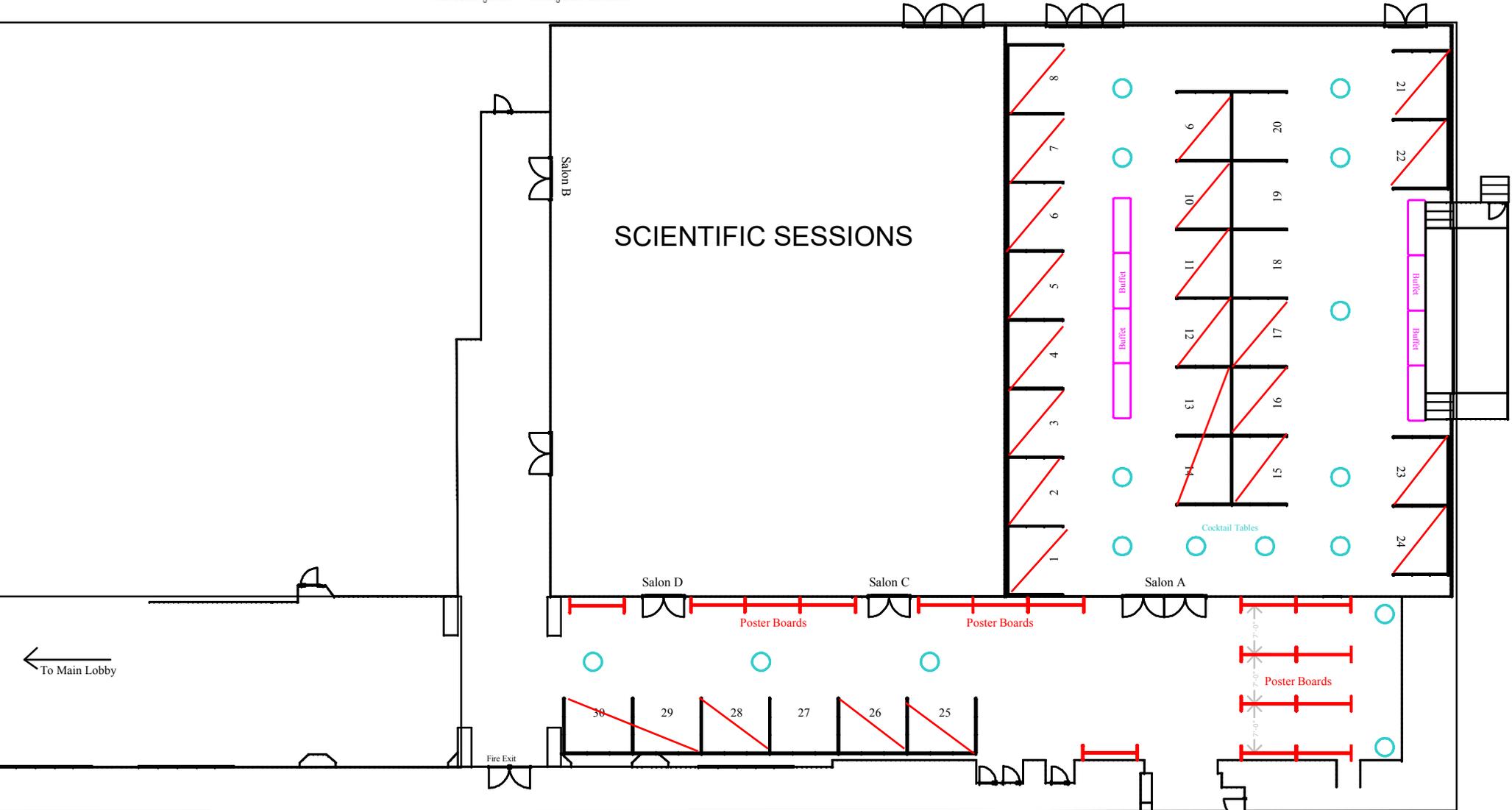
Exhibitors are requested to refrain from organizing social events that conflict with scheduled CSPS after hours activities. Please consult the Society (Karyn Wagner) if in doubt.

CONTACT FOR ADDITIONAL INFORMATION: Ms. Karyn Wagner, Executive Director, CSPS
514-843-5415; csp_sccp@bellnet.ca



Canadian Society of Plastic Surgeons
Société Canadienne des Chirugiens Plasticiens

CSPS - SCCP Annual Meeting June 25th - 30th 2019 Delta St. John's Newfoundland



QTY	Description
30	8' x 10' Trade Show Booths
16	Dbl-Sided Poster Boards (20 Surfaces)
16	42" High Cocktail Tables
8	8' Long Buffet Tables



Canadian Society of Plastic Surgeons Soci t  Canadienne des Chirurgiens Plasticiens

Annual Meeting - June 25-29, 2019, St. John's, NL
R union Annuelle - 25 au 29 juin 2019, St-Jean, TL

EXHIBITOR RULES AND REGULATIONS

1. **BOOTH FEES** (not including 15% HST)

First 8' x 10' @ \$2,760.00
Additional 8' x 10' @ Cdn\$2,560.00

Additional representative
\$285.00 (basic reg. fee includes 2 per booth).

This fee includes: 1) **Attendance for 2 representatives per booth**; 2) Wednesday evening's Welcoming Reception for 2 representatives per booth; 3) two tickets per booth for Thursday evening Fun Night; 4) coffee breaks, breakfast and lunch on Thursday and Friday served in the exhibit area, 5) curtained booth structure, 6) skirted table, 7) two chairs, 8) one 110 V. electrical outlet, 9) company listed in the meeting program, 10) observer attendance at the Scientific Sessions (as space permits).

There will be a charge of Cdn\$285.00 (plus 15% HST) for each additional representative beyond the two per booth included in the basic registration fee. This charge will include benefits as described with the exception of the Fun Night ticket.

2. No booth allocation will be guaranteed until **PAYMENT IN FULL** has been received by the CSPS Secretariat.

3. Cheques are to be made payable to the "Canadian Society of Plastic Surgeons" and sent with a signed registration form to: **CSPS, CP 60192 Saint-Denis Montreal, QC H2J 4E1**

4. In case of cancellation, refunds will be made according to the following schedule:

- Before April 18: 90%
- April 18 - May 18: 50%
- After May 18: 0%

BOOTH ALLOCATION

1. Exhibitors are asked to indicate their first, second and third choices of booth location on their application to exhibit at the Conference.

2. Booth allocation will be made on a choice basis, **FIRST COME, FIRST SERVED**, provided payment in full has been received by the Canadian Society of Plastic Surgeons.

3. In order to establish a reasonable balance between competitive companies throughout the exhibit area, the final decision on allocation of booth spaces will rest with the Local Arrangements Committee, Dr. Shane Seal, Chair, represented by the CSPS Executive Director, Ms. Karyn Wagner.

4. Approval of the Local Arrangements Committee will be required if any company requests more than two booth spaces. Approval will be on the basis of space availability.

EXHIBITOR REGISTRATION

1. **Exhibitor registration forms for all attendees must be received by the Society no later than May 18, 2019.**

2. Each registered exhibitor representative must pick up his/her own badge at the Annual Meeting Registration desk.

GENERAL RULES

1. **Exhibit hours will be:** Thursday, June 27 and Friday, June 28 - 7:00 a.m. to 2:00 p.m.

2. **SET-UP:** Wednesday, June 26th beginning at **1:00 p.m.** Displays must be fully organized by 7:00 a.m. on Thursday, June 27th.

3. **TEAR DOWN:** Friday, June 28th at 2:00 p.m..

4. **Booth structures must fit into the stated booth size, please ensure that your booth is of the correct size for the space you have rented. Meeting organizers will not be responsible for fitting an oversized booth into the allotted space.**

5. **Outsized Booths** which obstruct the view of neighboring exhibitors will not be accommodated.

6. **Height** of the back booth wall, whatever the number of booths or their configuration, is limited to 8'. Booths located against a wall may exceed this height with approval of the CSPS Local Arrangements Committee represented by the Society's Executive Director. Maximum height of all booth side walls is 3'. Display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors.

7. Admission to all functions, including exhibit area, will be by badge only.

8. Stick-ons and handouts will not be permitted if they obstruct the information on the delegate's badge.

9. An exhibitor, his employees and guests are not permitted to obstruct or otherwise disrupt the normal function of a fellow exhibitor. Failure to comply could result in suspension of the right to exhibit at future meetings.

10. Contests, lotteries or other draws by individual exhibiting companies will be permitted only with approval of the local arrangements committee represented by the CSPS Executive Director.



CANADIAN SOCIETY OF PLASTIC SURGEONS

73rd Annual Meeting

June 25-29, 2019

St. John's, Newfoundland & Labrador

Sponsorship Opportunities

Exclusive (min. 75% of event budget) & Joint sponsorship available

Kindly contact Karyn Wagner, with your sponsorship offer, or for any further information. Tel: 514-843-5415; Fax: 514-843-7005; csps_sccp@bellnet.ca

Local Host Committee Chair: Dr. Shane Seal

SPONSOR RECOGNITION LEVELS:

Friends of the CSPA: to \$4,999:

- Recognition on the CSPA mobile meeting application

Silver: \$5,000 to \$9,999:

- Inclusion in the delegate bag sponsor recognition flyer
- Recognition on the CSPA mobile meeting application

Platinum: \$10,000 to \$14,999:

- Inclusion in the delegate bag sponsor recognition flyer
- Recognition on the CSPA mobile meeting application
- Recognition at the Sponsor's booth

Gold: \$15,000 to \$24,999:

- Inclusion in the delegate bag sponsor recognition flyer
- Recognition on the CSPA mobile meeting application
- Recognition at the Sponsor's booth
- Recognition on our Sponsor's Honor Roll
- Single sheet flyer containing corporate (not product) information included in Delegate kits

Diamond: \$25,000 or more:

- Inclusion in the delegate bag sponsor recognition flyer
- Recognition on the CSPA mobile meeting application
- Recognition at the Sponsor's booth
- Recognition on our Sponsor's Honor Roll
- Single sheet flyer containing corporate (not product) information included in Delegate kits
- Four complimentary tickets to attend the President's Banquet and Ball or The CSPA Fun Night.

In addition to the sponsorship opportunities described below, Educational Grants are welcomed and are applied at the discretion of the Canadian Society of Plastic Surgeons.

Exclusive sponsorship granted for a minimum of 75% of projected total cost of an event or item. In addition to the sponsor recognition levels described above, on-site signage at the exclusively sponsored event or logo on the item.

SPONSORSHIP OPPORTUNITIES

Audio-Visual Equipment		\$25,000
Mobile app		\$ 6,000
Invited Lecturer support	2 x	\$ 3,000

Educational Foundation Symposium

Invited Lecturer support		\$ 3,000
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Breakfast in the Exhibit Hall - Thursday & Friday, June 27 & 28

Projected Budget:	\$6,500 each morning
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Lunch in the Exhibit Hall - Thursday & Friday, June 27 & 28

Projected Budget:	\$15,000 each day
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Delegate & Spouse Bags

Tote bag for Delegates & Spouses	\$5,000
Delegate gift	\$3,000

Welcome Reception -Wednesday, June 26th, Delta Hotel

- Dinner equivalent Welcome reception; Hosted Bar; Music:

Projected Budget:	\$30,000
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Fun Night - Thursday, June 27th, The Rooms

Dinner; Hosted Bar; Entertainment

Projected Budget:	\$40,000
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President's Banquet & Ball - Friday, June 28th, Delta Hotel

- Hosted bar all evening; Gourmet dinner; Entertainment

Projected Budget:	\$40,000
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